

Illinois Department of Juvenile Justice Advisory Board

September 13, 2019

12:00 p.m. – 2:00 p.m.

1112 South Wabash Avenue, Suite 2-200, Chicago, IL 60605

Meeting Minutes

Board Members

Present in Person: Heidi Mueller, David Olson, Rick Velasquez, Julie Biehl

Present by Phone: Walter Brandon, Jennifer North, Jennifer Vollen-Katz

Absent: Jerry Butler, David Kelly, Annetta Wilson

Other Attendees:

Deloris Smith, NeAngela Dixon, Erin Johnson, Dr. Jones-Redmond, Andrew Munemoto, and Samantha Gaddy—via phone

I. Roll Call and Introductions

The meeting began at approximately 12:18 p.m. with quorum present.

II. Approval of Minutes

Minutes from March 5, 2019 meeting to be presented at next meeting.

III. Director's Report – Director Heidi Mueller provided the following report to the Board:

A. General updates

- 1). Legislative Actions HB 3704 signed by Governor: establishes family engagement as a core component of DJJ and requires the agency to set family visitation and engagement policies (removes agency from code of Corrections at facilities. HB3740 distributed to all Board members.
 - Working to fully separate DJJ from IDOC policy
 - Working with Vera on staff survey re: culture & family engagement (three buckets: current practice with families, increase access & visits; training for staff in how to work with families in a way supportive & trauma informed/engaged family in therapy and education; how do we meaningful engage family in services and care). Vera helping with focus groups.
- 2). Training in trauma informed care; David Fischer is consultant. Surveyed staff from both a youth & staff perspective; prison was developed for control and suppression; inject humanity for both staff & youth (if staff treated with respect, they will treat youth with respect).
- 3) Received a grant from OJJDP to develop SA/MH co-occurring disorder continuity of care model; received Georgetown University grant for Juvenile Justice reform program; will support a pilot project between DJJ and YAP (one cohort shorten LOS and better support transition to community with YAP model (mentoring w/credible mentors, intensive wrap-around case management, service referral, educational/vocational component); second cohort placing in YAP as their commitment to IDJJ); YAP in Chicago only

B. SFY2020 IDJJ Budget

Final budget: \$111.8M (versus requested \$115.1M). Jennifer Vollen-Katz expressed that the Board could support agency's budget requests going forward

Organizational additions

- CFO: Andrew Munemoto, April 2018
- Chief of Staff: Erin Johnson, January 2019
- Public Information Officer: Jamilah Mottley-Brown, July 2019. She is launching a new "mission to me" campaign; produces the agency's internal newsletter
- Chief of Labor Relations: Peter Wessel, August 2019

We are legitimately entrenched in process of separating from Shared Services. We are building our own HR department: developed 104s (job descriptions) and HR organization structure. 104s are being evaluated for approval.

Chief Munemoto is working on a Fiscal organizational structure; Plan to hire a Procurement Officer.

Chief Johnson is working with DOC to revise our current Shared Services contracts and create timelines.

Will be responsible for:

- Youth Benefit Funds – in place
- Contract obligation process – January 2020. Switching to a new ERP enterprise system.
- Building out our HR staff so that we can hire in-house. Plan to hire three new HR staff
- Labor Relations

DJJ/DOC will continue joint responsibilities:

- Tactical response for critical incidents; hostage situations and training; DOC investigative, but to do to create our own investigative unit in the future.

C. Population trends and patterns (any substantive changes in number of youth in custody or their characteristics over the past year)

- Monthly data report is not available (Brittany Groot on leave). Fellow from Urban Labs is assisting with data reporting at no cost.
- Population in April: 248 (lowest); as of today, population is 276 (typically increase in the summer). We are looking to admission; how is our new release process working; are youth getting programs credits than time added due to violations). The ratio is in the right direction, incentives versus sanctions)
- Issue in Winnebago regarding discretionary transfers
- Issue of consecutive sentences (commit to DJJ, released, retried immediately and recommitted)

D. Compliance with Consent Decree in specific areas

***Update given by Chief Legal Counsel Dixon*

- MH termination order was entered on October 2018 and is likely to execute after one year, which would be October 2019.
- RJ monitors report due to the Courts by October 31, 2019. We are making great strides toward compliance.
- Wants an agreement on what substantial compliance looks like. As well as partial compliance—what does this mean? Will ask the Court if we are doing with required in

- the consent decree, then a finding of substantial compliance be made by the monitors.
Then wait the two years to have it terminated.
- DJJ still struggle with education at STC.

***Update given by Supt. Jones-Redmond (School District)*

- First time since she's been Superintendent that the SD have administrators at all facilities for all programs.
- Career & technical programming: vocational opportunities for all youth
- Barber programs: Warrenville and Chicago
- Lakeland College: Harrisburg and St. Charles
- Launched 2nd year partnership with College of DuPage on August 18, 2019
- Two-day staff meeting in Springfield for all School District staff
- Chief of Staff Johnson working with a partnership with Chicago State University to take youth; project in the works with Illinois Manufacturers Association in Schaumburg

IV: Goals for SFY21 (operations and legislation)

- Will be starting the budget process
- Launch new mission statement
- Building on four core priorities: (1) Exit consent decrees; (2) build restorative/developmentally appropriate (new uniforms) justice model; (3) improve outcomes through improved practices; and (4) improve infrastructure.

V: New Business

- Chief Johnson comments on the better hygiene products that have purchase for the youth
- Jennifer Vollen-Katz asked if the Ombudsman budget was a line item in DJJ budget.

VI. Adjournment

The meeting adjourned at approximately. 2:04 p.m.

Next Meeting

Date: December 4, 2019

Location: IDJJ — 1112 South Wabash Avenue, 2nd floor, Chicago, IL 60605